

**TOWN OF NOTTINGHAM
Selectmen's Workshop
January 26, 2011**

2:00 PM, Mr. Anderson opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Gary Anderson and Mary Bonser.

Others: Charles Brown, Town Administrator and Marge Carlson, Bookkeeper

Mr. Brown explained the reason for today's workshop and the documents that require action by the Board of Selectmen. Two letters of credit being held by the Town will expire on February 14, 2011. Mr. Brown explained that the process for calling letters of credit is very specific and must be executed properly. Even if there is a chance the letters will be extended by the filing of an amendment to the original Letters of credit, the town must still be prepared with all documentation that is required to be delivered to the bank before the stated expiration date. The Selectmen reviewed the documents and took the following action.

Motion: Bonser second Anderson to call the Gerrior Lane Trust letter of credit #20002462, amendment #2 in the amount of \$24,133.44, and to authorize Selectman Peter M. Bock to sign on behalf of the Nottingham Board of Selectmen, all documentation regarding this letter of credit. **Vote:** 2-0 in favor.

Motion: Anderson second Bonser to call the Gerrior Lane Trust letter of credit #20002463, amendment #2 in the amount of \$64,807.54, and to authorize Selectman Peter M. Bock to sign on behalf of the Nottingham Board of Selectmen, all documentation regarding this letter of credit. **Vote:** 2-0 in favor.

Bookkeeper, Marge Carlson asked the Selectmen to sign some checks before they leave today.

Mr. Brown informed the Board of a minor accident involving a Town vehicle on Tuesday, January 25, 2011.

Ms Bonser gave the Board a handout and asked if the Board would consider a proposed ordinance addressing written notification of and permission by landowners before entering private property, be placed on the 2011 warrant. The Board agreed to have the Town Administrator ask counsel to provide an opinion as to the validity of such an ordinance and if a public hearing would be required.

Mr. Brown informed the Board of a grant award of \$5,000.00 from New Hampshire the Beautiful as a reimbursement if the proposed equipment is purchased for the Recycling Center.

Mr. Brown asked the Board to review an inclement weather policy. There have been many questions this year in regard to snow days and closings of town departments or facilities. In the absence of an existing policy, this policy should address most questions.

Motion: Anderson second Bonser to approve the proposed policy as written.

Vote: 2-0 in favor.

50 Having no further business,
51 **Motion:** Bonser, second Anderson to adjourn the meeting.
52 **Vote:** All in favor. Motion passed 2-0.

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54 Meeting adjourned at 2:43 P.M.

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56 Respectfully submitted,

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60 Charles A. Brown
61 Town Administrator

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Approved as written at the January 31, 2011 meeting